



## **South Area Fire Emergency Response OFFICAL MEETING AGENDA OF THE BOARD OF DIRECTORS**

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This regular meeting of the SAFER Board of Directors, composed of five (5) members, will convene at Rib Mountain Town Hall, 3700 N. Mountain Rd., Wausau, WI 54401 on **Tuesday, June 28, 2016 at 6:00 P.M.**, to consider the following matters:

**A. Opening of Session.**

1. Meeting called to order by Chairman Opall at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.
4. Request for silencing of cellphones and other electronic devices.

**B. Correspondence/Comments from the public.**

5. Comments from the public on issues, or matters which the SAFER Board of Directors has oversight over.

**C. Presentations**

6. 2015 Audited Financial Statements – Krause Howard & Company

**D. Consent Items**

7. Approval of prior meeting minutes from May 24, 2016

**E. Business Items.**

8. SAFER Charter proposed changes discussion and possible action
9. Job description for Admin Assistant
10. RFP for third party fiscal agent
11. December 2015 Budget Status Report
12. June 2016 Budget Status Report

**F. Staff Reports**

13. Report from Fire Chief
14. Report from Administrators.

**G. Remarks from the Board of Directors to set the next meeting date, as well as discuss items for the next meeting agenda.** (No motions will be made, and no action will be taken related to policy affecting S.A.F.E.R. as a result of this agenda item):

**H. Adjourn**

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**This notice was posted at the Rib Mountain and Weston Municipal Centers, and on the Village of Weston's website at [www.westonwi.gov](http://www.westonwi.gov), and was emailed to local media outlets (Print, TV, and Radio) on 6/24/16 @ 3:00 p.m.** A quorum of members from other SAFER District, Town of Rib Mountain, and Village of Weston governmental bodies (boards, commissions, and committees) may attend the above noticed meeting in order to gather information. No actions will be taken by any other board, commission, or committee of SAFER / Town / Village, aside from the SAFER Board of Directors. Should a quorum of other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W.2d 408 (1993). Wisconsin State Statutes require all agendas for public meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting. Any person who has a qualifying disability as defined by the Americans with Disabilities Act requires that meeting or material to be in accessible location or format must contact the Rib Mountain Municipal Center at 715-842-0983, by 2pm the Friday prior to the meeting so any necessary arrangements can be made to accommodate each request.



**OFFICIAL MEETING MINUTES  
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT  
Board of Directors Regular Meeting  
Tuesday, May 24, 2016 @ 6:00 P.M.**

**A. Call to Order**

The regular meeting of the South Area Fire and Emergency Response District Board of Directors was called to order at 6:00 PM by SAFER Chairman Allen Opall.

**MEMBERS PRESENT** – Opall, White, Ermeling, Langenhahn and Kachel. Chief Savage, DC Finke, Administrator Rhoden, Town of Weston Chairman, Milt Olson were also present. No audience members were present.

**B. Correspondence/Comments from the public on issues related to the SAFER District**

There was no public comment or correspondence.

**C. Consent Items**

Approval of prior meeting minutes from April 26, 2016 meeting

***Langenhahn/Ermeling to approve prior meeting minutes from April 26, 2016 meeting.*** Motion carries unanimously.

**D. Business Items**

1. SAFER Charter proposed changes discussion and possible action  
A current version was not available. No action was taken.
2. Fire Contracts discussion and possible action  
***White/Kachel to approve the fire contract with the Town of Weston with corrections and also pending counsel approval.*** Motion carries unanimously.
3. Budget Status report  
DC Finke reviewed the report stating SAFER is right on or slightly under budget for 2015 and 2016.

**E. Staff Reports**

1. Report from Fire Chief  
Chief Savage stated SAFER was notified they are no longer needed at the State Park Speedway. He and DC Finke reviewed the discussions that took place between the parties involved. DC Finke stated the SAFER Commission is meeting tomorrow night.
2. Report from Administrator  
Admin Rhoden stated the Town of Rib Mountain has been in contact with their financial advisor regarding borrowing late this summer.

**F. Remarks from the Board of Directors to set the next meeting date, as well as discuss items for the next meeting agenda** (No motions will be made, and no action will be taken related to policy affecting SAFER as a result of this agenda item): Opall requested information be brought to the next meeting regarding a fiscal agent for SAFER. Ermeling reported on a meeting she has been asked to attend. (Chairman Opall was excused at 6:30 from the meeting, Vice Chair Ermeling filled in). Chief Savage briefly touched on the topic of the meeting Ermeling will be attending. (Kachel was excused at 6:45 from the meeting). Next meeting date is June 28, 2016.

**G. Langenhahn/White to adjourn at 6:50 p.m.** Motion carries unanimously.

**FIRST AMENDMENT TO  
CHARTER OF  
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT**

**THIS AGREEMENT** is made, this \_\_\_\_ day of ~~May~~June, 2016, by and between the Town of Rib Mountain ("Rib Mountain"), a political subdivision of the State of Wisconsin, Marathon County, ~~the Town of Weston ("Town of Weston"), a political subdivision of the State of Wisconsin, Marathon County,~~ and the Village of Weston ("Village of Weston"), a political subdivision of the State of Wisconsin, Marathon County, (collectively referred to herein as "the Municipalities" or singularly "the Municipality"), is entered into pursuant to the authority of Wis. Stats. §§66.0301, 60.55, and 61.65; and

**WHEREAS**, the Village of Weston and the Town of Rib Mountain provide fire protection, emergency medical services and certain other approved and related emergency services within and for the geographical area in each political jurisdiction, and beyond, as described in the SAFER Charter entered into between them on June 11, 2013 (the "SAFER Charter"); and

**WHEREAS**, the Village of Weston and Town of Rib Mountain reaffirm their commitment wish to expand SAFER through the joining of the Town of Weston and each of the Municipalities and determination have determined that is it is in their best interest to continue a fire department and ambulance service to be called the South Area Fire & Emergency Response District (hereinafter "the District") pursuant to Wis. Stats. §§60.55, 61.65 and 66.0301; and

**WHEREAS**, it is the common understanding of the Municipalities that creating and continuing the District will provide greater protection against fire losses within the Municipalities, a more effective and efficient firefighting and emergency medical service agency, and financial savings and benefits to the Municipalities' taxpayers; and

**WHEREAS**, the Municipalities have agreed that the District shall continue to be a hybrid model, combining full-time and paid-on-call professionals; and

**WHEREAS**, the Municipalities shall continue to retain ownership of their buildings where SAFER is housed; and

~~**WHEREAS**, the Town of Weston seeks membership in the SAFER District under certain terms and conditions set forth herein; and~~

**WHEREAS**, by this First Amendment, the Municipalities wish to amend, update and supersede the SAFER Charter dated June 11, 2013; and

**NOW, THEREFORE**, the Municipalities jointly agree that the SAFER Charter is hereby amended and superseded as set forth herein. However, the purpose and establishment set forth in the SAFER Charter shall continue. Specifically, for the furnishing of firefighting services and

medical ambulance services to the territory included within that area defined herein to be maintained and operated in accordance with the following, terms, conditions and plan:

## **I. PURPOSE**

The purpose of the District is to provide fire protection, emergency medical service and certain other approved and related emergency services to the Municipalities and to such other areas with whom the District may contract.

The "primary service area" shall include the member Municipalities and the service area of the District may include contracted Fire/EMS response services.

## **II. GOVERNANCE**

The District shall be governed by the South Area Fire & Emergency Response District Board of Directors (hereinafter "the Board").

1. **Board Members and Terms of Office.** The Board shall consist of the Rib Mountain Town Board Chairperson or his/her designee, the Village of Weston President or his/her designee, and the highest ranking official or his/her designee of each member municipality. The Village of Weston and Town of Rib Mountain shall each designate one additional member. At such time as a sixth member municipality joins the District, the Village of Weston and Town of Rib Mountain shall each designate one additional member to the Board. Members shall serve at the pleasure of the municipality that appointed him/her. The Town of Marathon's highest ranking official shall continue to serve as a Board member through December 31, 2016.

2. **Future Board Expansion.** If a new member Municipality joins SAFER, then the chief elected official or his/her designee of the new municipality shall join the Board.

3. **Quorum.** A majority of the members of the Board shall constitute a quorum.

4. **Official Action.** Except as expressly provided in this Amended Charter, an act of a majority of the members of the Board present at a meeting in which a quorum is present shall be the act of the Board.

5. **Meetings.** Meetings of the Board shall be held at least once each calendar quarter and otherwise at the call of the Chair or upon the written request of at least two (2) members of the Board. Notice of a meeting of the Board shall be given to the members in writing not less than 24 hours prior to the time of the meeting.

6. **Voting Requirements Exception.** The affirmative vote of all Board members shall be required for:

- a. The purchase or sale of any asset having a value in excess of \$50,000.00;

- b. The abandonment or relocation of any fire station; and
- c. Any amendments to this Amended Charter.

7. Officers. The Board shall elect a Chair and a Vice Chair. The officers shall be elected at the first meeting of the Board occurring after May 1 of each year, and officers elected shall hold office until their successors are duly elected and qualified.

8. Compensation. The District shall not compensate the Board members for their services. However, Board members may be reimbursed for actual necessary expenses incurred if so authorized by the Board. Board members may be compensated by their respective Municipality as each Municipality may determine.

9. Powers. Except as limited by this Amended Charter or amendments hereto, the Board shall have all the power and duties authorized under the Wisconsin Statutes relating to the operation of the District. Such powers shall include, but not be limited to, the following:

- a. In case of the death, disability, resignation, discipline or termination of the Fire Chief for cause, to designate an interim Fire Chief until a new Fire Chief is accepted by the Commission.
- b. To negotiate, and approve or reject mutual aid agreements with other fire departments and to authorize execution of such agreements.
- c. To own, purchase, encumber, sell, or lease real property in the name of the Department, for the purposes of the Department, upon such terms and conditions as it deems appropriate.
- d. To own, hire, rent, lease, purchase, encumber and sell vehicles, equipment, services or other personal property or supplies for Department purposes, upon such terms and conditions as it deems appropriate.
- e. To adopt procedures, personnel rules, and operating policies and rules.
- f. To contract to provide fire protection services or ambulance services or both to or for other Municipalities or portions of other Municipalities upon such terms and conditions as it deems appropriate.
- g. To establish rates of pay and fringe benefits for the Fire Chief and other employees and members of the Department.
- h. No more often than annually to establish a uniform fee for fire inspections within the Municipalities and primary service area of the Department to be paid by the property owner. In addition to the uniform fee, a mileage rate may be charged for inspections.

- i. To establish annually a base fee to be paid by each municipality in the District.
- j. To establish annually a uniform rate per call to be charged for fire services provided outside the primary service area.
- k. To establish a uniform rate per call to be charged to each individual for ambulance services provided within the primary service area; a uniform rate per call to be charged to each individual for ambulance services provided outside the primary service area; mileage rates to be charged for use of department vehicles; and rates to be charged for supplies expended.
- l. To designate a depository for Department funds.
- m. To secure insurance for the Department including, without limitation, fire and casualty, liability, workers' compensation, and errors and omissions coverage.
- n. To sue and be sued in accord with state law.
- o. To designate an official newspaper for required publications by the District.
- p. To exercise such additional powers as are authorized by law and as are reasonably necessary to effectuate the purposes of the District and to the exercise of the authorities granted by this Amended Charter.

10. To the extent necessary, the competitive bidding requirements of the state statutes shall be complied with. However, at a minimum, all purchases which exceed \$50,000.00 shall require an attempt to obtain a minimum of three (3) bids from vendors. Purchases exceeding \$150,000.00 shall require a sealed bid process to be opened by the Board of Directors at a board meeting.

### **III. FIRE COMMISSION**

The Municipalities hereby wish to continue a Fire Commission ("the Commission") as provided by Wis. Stat. §§ 61.65 and 62.13.

1. Selection of Commissioners. The Commission shall continue to have five (5) members. One (1) commissioner shall be selected by the Village of Weston President, one (1) commissioner shall be selected by the Town of Rib Mountain. The Village of Weston commissioner appointment shall serve for four (4) years. The Commissioner appointment by Rib Mountain shall serve for three (3) years. The remaining commissioners shall be jointly selected by the Board -who shall each serve one (1) year terms and may be reappointed for unlimited additional terms. After their initial terms, the terms of all other Commissioners will



be for a five (5) year period. Vacancies shall be filled by appointment for any unexpired term by the appointing municipality in the same manner as original appointments are made.

2. Quorum. A majority of the members of the Commission shall constitute a quorum.

3. Official Action. The act of a majority of the members of the Commission present at a meeting in which a quorum is present shall be the act of the Commission.

4. Meetings. Meetings of the Commission shall be held as required, but at least once during each calendar year. Meetings of the Commission shall be held upon the call of the Chair or upon the written request of at least two (2) members of the Commission. Notice of a meeting of the Commission shall be given to the members in writing not less than 24 hours prior to the time of the meeting.

5. Officers. As soon as practicable after the initial appointments, the Commission shall elect a Chair and a Vice Chair. Officers shall thereafter be elected at the first meeting of the Commission occurring after January 1 of each year. An officer so elected shall hold office until the replacements are duly elected and qualified.

6. Compensation. As compensation for their service, the Commissioners shall receive a per diem dollar amount which shall be set by the Board of Directors. In addition, the Commissioners may be reimbursed for actual necessary expenses incurred if so authorized by the Board of Directors and if funds are contained within the approved budget.

7. Powers. The Commission is to be subject to the provisions of Wis. Stats. §62.13 (2) to (12), exclusive of (6), pertaining to a board of police or fire commissioners or to appointments, promotions, suspensions, removals, dismissals, reemployment, compensation, rest days, exemptions, organization and supervision of departments, contracts and audits to the extent that the provisions apply to 2<sup>nd</sup> and 3<sup>rd</sup> class cities.

#### **IV. ADMINISTRATION**

Day-to-day administration of the District personnel and equipment shall be conducted by the Fire Chief, subject to the approval of the Board. The District may employ the following positions, who shall have those duties and responsibilities as set forth below and as described and set forth in each position's Job Description:

1. Fire Chief. The Fire Chief shall be generally responsible for the supervision, scheduling, education, organization and administration of the firefighting personnel and equipment.

- a. The Fire Chief shall be selected by the Commission. Qualified candidates will be subject to the interview process and a final selection will be made by a majority vote by the Commission.

- b. The Fire Chief shall have authority, subject to approval by the Commission, to designate the Deputy Fire Chief.
- c. The Fire Chief shall evaluate firefighting personnel, vehicles, supplies, equipment, and services available to the District and shall make recommendations for their purchase or hiring to the Board and/or Commission.
- d. Upon notification to the Chair of the Board or the Vice Chair of the Board, the Fire Chief may purchase any unbudgeted items he/she deems necessary without prior approval of the Board not to exceed \$5,000.00 per item.
- e. The Fire Chief shall perform such other and additional related duties as are authorized by law and/or as accorded to him by the Board to achieve the purposes of the District.

2. Deputy Fire Chief. The Deputy Fire Chief shall act as Fire Chief during the absence of the Fire Chief, and shall perform such district duties as are assigned to him by the Fire Chief.

3. EMS Division Chief. The EMS Division chief shall plan, direct, manage and evaluate the Emergency Medical Services of the district while maintaining department records and assisting in the day to day administrative duties, and all tasks assigned by the Board of Directors.

4. Battalion Chief. The Battalion Chiefs (Shift Commanders) shall be generally responsible for the supervision of personnel during their shift for both nonemergency and emergency activities in accordance with the Board of Directors approved current S.A.F.E.R. Job Descriptions. The Fire Chief shall appoint, subject to the approval of the Commission, all Battalion Chiefs.

5. Fire Inspector. The Captain of the Inspection Bureau (Fire Inspector) shall be responsible for; completing fire inspections in all S.A.F.E.R. responsible municipalities, approve or deny occupancy variances pertaining to fire protection, work with building inspection departments for the betterment of fire protection, and when needed, participate in fire cause and origin investigations. In addition, he / she shall perform all tasks assigned by the Board of Directors.

6. Paid-on-Call Professionals. The balance of personnel shall consist of paid-on-call professionals with various rank from probationary Firefighter, Firefighter, First Responders, Transfer Paramedic, Transfer Nurse, Firefighter/EMT, Firefighter/Paramedic, Motor Pump Operator (MPO), Safety Officers, Lieutenants, Captains and any additional positions created by the by the Board of Directors. In addition, tasks assigned by the Board of Directors.

## **V. OWNERSHIP OF ASSETS**

1. The Village of Weston and Town of Rib Mountain have transferred to the District's custody, use and control, but not ownership, of the buildings used by the District.

2. Rib Mountain Public Safety Building. The first station, and primary operating place of business, shall continue to be the Rib Mountain Public Safety Building, which is located at 5901 Hummingbird Road, Wausau, WI 54401. The Municipalities acknowledge and understand the Public Safety Building shall remain fee titled in the name of the Town of Rib Mountain.

3. Weston Public Safety Building. The secondary station and additional operating place of business shall be portions of the Weston Public Safety Building, located at 5303 Mesker Street, Weston, WI 54476. The Municipalities acknowledge and understand the Public Safety Building shall remain fee titled in the name of the Village of Weston.

4. General maintenance costs, capital improvements and other matters related to the upkeep of both of the Public Safety Buildings, shall be as set forth in the SAFER Department Occupancy Cost-Sharing Agreement to be executed and approved by the Board and the Municipalities and when so executed and approved a copy of which will be attached hereto and incorporated herein as Exhibit ~~CB~~.

5. The District currently maintains and owns extensive equipment necessary for the operation of its respective fire/ems department. It is agreed that this equipment shall continue to remain the exclusive property of the District. All future equipment acquisitions and/or capital expenditure acquisitions for or on behalf of the District will be determined by the operating budget of the District and which shall have ownership vested in it.

6. The Municipalities hereby agree that the District has purchased title to and possesses all of the firefighting, rescue, and ambulance vehicles, equipment and supplies in possession of the District and that such vehicles, equipment, and supplies then are the sole and exclusive property of the District.

## **VI. BUDGET AND FINANCE**

1. Commencing October 1, 2016 and each October 1 thereafter, the District shall submit a proposed budget to cover the District's income, operating expenses, capital expenditures and capital improvement projects for the succeeding year to the Municipalities. No expenditure shall be made by the District until the budget has been approved by all of the Municipalities' governing bodies as approved for herein. Budget amendments shall be approved by the Board of Directors and all of the Municipalities' governing bodies.

2. Costs for the District shall be shared by the Municipalities based upon the funding formula in Article VIII.

3. If it is determined by the Board of Directors that non-budgeted expenditures requiring additional funds from the Municipalities are required during any time throughout a

year, the Municipalities shall have the right to approve any proposed non-budgeted expenditures. Notice of such proposed and non-budgeted expenditures shall be given in writing to each of the Municipalities. The Municipalities shall then place the expenditure request on each of their respective agenda's at their next regularly scheduled board/council meeting for discussion and approval in accordance with Wis. Stats. §§65.06(6), 60.40(5) and 65.90.

4. Depository. The Board shall designate a public depository or depositories for its accounts. All funds of the District shall be considered public deposits.

5. Disasters/State of Emergencies. Should a disaster/state of emergency be declared by the appropriate State and/or Federal officials/entities, the Municipalities agree that if funds/grants become available to defray the cost and expense related to the services of the District for responding and providing service in said Municipalities' territory. Payment for said services by the District shall be made by the Municipality to the District within thirty (30) days of receipt of the funds/grant monies being received by the Municipality.

## **VII. FISCAL AGENT**

1. The Village of Weston agrees to be the District's Fiscal Agent for the calendar year 2016 without charging a fee for such services. Proposals for the appointment of the District's Fiscal Agent for future years shall be submitted by the Municipalities, contracted municipalities or third parties for the calendar year 2017 and beyond. Proposals shall include the term and annual fee for such services. The Board shall select the Fiscal Agent.

2. Duties of the Fiscal Agent shall include:

- a. Maintaining financial records;
- b. Receiving and disbursing funds;
- c. Providing payroll administration;
- d. Administering insurance program(s);
- e. Reporting to member Municipalities on at least a quarterly basis the financial condition of the District.
- f. Any other duties as directed by the Board of Directors.

## **VIII. PAYMENT OF EXPENSES**

The Municipalities shall bear and pay the net operating expenses and capital expenditures of the District as established according to the following procedures and proportions.

1. Financing Formula. Each participating municipality's annual financial contribution to the District's operating, maintenance and capital budget shall be calculated based on the following formula:

- a. Population. Thirty-three and 33/100 percent (33.33%) of the total budget contribution shall be shared among the Municipalities in proportion to each municipality's percentage share of the total population of the Municipalities, as determined by the State of Wisconsin for the prior year.
- b. Equalized valuation. Thirty-three and 33/100 percent (33.33%) of the total budget contribution shall be shared among the Municipalities in proportion to each municipality's percentage share of the total equalized valuation, excluding land, of all the Municipalities, as determined by the State of Wisconsin for the prior year and as adjusted as hereafter provided.

Total equalized valuation, excluding land, shall be divided into residential, commercial and industrial classifications and shall include valuation from TIF Districts. A multiplier of one for total residential valuation (including value of "other" under the equalized valuation formula), two for total commercial valuation and three for total industrial valuation shall be applied. The total of the multiplied valuations for each municipality shall be divided by the total of the multiplied valuations for all the municipalities and multiplied by 100 to determine each municipality's proportionate percentage share.

- c. Inspectable Structures. Thirty-three and 34/100 percent (33.34%) of the total budget contribution shall be shared among the Municipalities in proportion to each municipality's percentage of inspectable structures. There shall be attributed to each Municipality a minimum of ten (10) structures.

2. Municipality Payments. The Fiscal Agent will submit to each municipality a statement requiring payment of that municipality's share of the estimated net operating expenses and capital expenditures for the fiscal year which must be paid to the Fiscal Agent in quarterly payments. This notice shall be given not later than fifteen days following approval of the District's budget. Payment shall be due by the Municipalities on the 1<sup>st</sup>, 4<sup>th</sup>, 7<sup>th</sup> and 10<sup>th</sup> month of the year. If any Municipality fails to pay in full each payment to be made by it as provided by this Amended Charter on the due date, such defaulting Municipality shall be indebted to the other Municipalities for the payment due plus interest at the prevailing prime rate in Wausau, Wisconsin from the due date until payment. Legal action to enforce such payment due by the defaulting Municipality may be taken by the Board.

3. If the Board of Directors recommends adopting a modification of the contribution ratio or contribution formula, then this shall be amended as recommended by the Board of Directors upon the approval of a three-quarter majority vote of each Municipalities' respective boards.

## **IX. EXPANSION OF DISTRICT MEMBERSHIP**

1. Additional municipalities may join the District upon the following conditions:

- a. The proposed additional territory is contiguous to the then-existing boundaries of the District or geographically advantageous for the operation of the District;
- b. The addition of either members or proposed territory and the terms and conditions pertaining to such additions are approved by the Board and ratified by each of the Municipalities participating in the District; and
- c. That each municipal applicant agrees with the vision, mission, and operating principles of this District, which is a hybrid model of using a combination of full-time and paid-on-call professionals.

2. Buy-In. Buy-in for a municipality will be upon mutual agreement of the Board of Directors and the municipality entering SAFER and based on how the joining municipality is identified in each category of the four (4) following categories.

- a. Municipality without any current services (contracted out for fire/ems protection). The buy-in shall be calculated to meet the increased need for staffing, maintenance and supplies needed to adequately protect the municipality as determined by the Fire Chief with the advice and consent of the member municipalities. The buy-in funds shall be paid to the District amortized over the first three (3) years of membership and then incorporated into the annual funding calculations. ~~Except as provided for in Exhibit A, d~~ During the initial three (3) year buy-in period, the joining municipality shall be responsible and assessed its share of the budgetary obligations as provided in Article VIII.
- b. Municipality with EMS services without a firehouse. The buy-in shall be calculated to meet the increased need for staffing, maintenance and supplies needed to adequately protect the municipality as determined by the Fire Chief with the advice and consent of the member municipalities. Additional funds could include but not limited to apparatus and erecting a firehouse if the municipality wanted 24/7 staffing in their municipality. Existing staff would be required to apply to the District and could be granted a grace period of 24 months to obtain certifications to meet existing District job descriptions. The buy-in funds shall be paid to the District amortized over the first three (3) years of membership and then incorporated into the annual funding calculations. In addition, during the initial three (3) year buy-in period, the joining municipality shall be responsible and assessed its share of the budgetary obligations as provided in Article VIII.

- c. Municipality with volunteer Fire/EMS services with a firehouse without quarters. The buy-in shall be calculated to meet the increased need for staffing, maintenance and supplies needed to adequately protect the municipality as determined by the Fire Chief with the advice and consent of the member municipalities. Existing staff would be required to apply to the District and could be granted a grace period not to exceed 24 months to obtain certifications to meet existing District job descriptions. The buy-in amount would be offset by the transferred ownership of all equipment and apparatus to SAFER District. Additional funds could include but not be limited to additional apparatus or retrofitting the existing firehouse for living quarters to include, offices, bunk rooms, kitchen, locker rooms and a day room as deemed appropriate by the Fire Chief. The buy-in funds shall be paid to the District amortized over the first three (3) years of membership and then incorporated into the annual funding calculations. In addition, during the initial three (3) year buy-in period, the joining municipality shall be responsible and assessed its share of the budgetary obligations as provided in Article VIII.
- d. Municipality with full time Fire/EMS services with a full functional firehouse. The buy-in shall be calculated to meet the increased need for staffing, maintenance and supplies needed to adequately protect the municipality as determined by the Fire Chief with the advice and consent of the member municipalities. The buy-in amount would be offset by the transferred ownership of all equipment and apparatus to SAFER District. Existing POC (Paid On Call) staff, if any, would be required to apply to the District and may be granted a grace period not to exceed 24 months to obtain certifications to meet existing District job descriptions. Existing career staff would be required to apply to the District and be offered full time employment only after passing the written and practical assessment center, interview with the District Deputy Chief and Chief, and approval of District Fire Commission. The buy-in funds shall be paid to the District amortized over the first three (3) years of membership and then incorporated into the annual funding calculations. In addition, during the initial three (3) year buy-in period, the joining municipality shall be responsible and assessed its share of the budgetary obligations as provided in Article VIII.

~~3. The Town of Weston's buy-in is as set forth on Exhibit A attached hereto and incorporated herein.~~

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#### X. WITHDRAWAL FROM DISTRICT

The Municipalities pledge to participate in the District for a minimum of five (5) years from their joining of the District. The procedure for withdrawal and distribution of assets shall be accomplished as follows:

1. Withdrawal from the District is permitted at the end of any calendar year (after five (5) years) providing that such withdrawing Municipality gives at least nine (9) months written notice to the other participating Municipalities and to the Board.
2. The withdrawing Municipality shall receive seventy-five percent (75%) of the amount of its financial contribution set forth on Exhibit ~~BA~~. Exhibit ~~BA~~ represents seventy-five percent (75%) of the withdrawing Municipality's buy-in determined in Article IX.2. No withdrawing Municipality may claim any portion of the assets of the District or be entitled to any other compensation for past contributions for vehicles, equipment or supplies purchased whatsoever. Any such withdrawal shall not affect the obligations of the remaining Municipalities under the terms of this First Amendment to Charter.
3. The District shall name the withdrawing Municipality as an additional insured on any and all insurance policies providing liability coverage for occurrences or claims made prior to the effective date of withdrawal. Any additional charges incurred by the District for such coverage will be paid by the withdrawing Municipality.
4. Except as the parties may otherwise agree, the withdrawing Municipality shall be responsible for its proportionate share of all liabilities incurred by the District prior to the effective date of its withdrawal, including, but not limited to, attorney fees, settlements, damages, or any form of debt or bonded indebtedness or notes, any retirement incentives or any other liabilities incurred by the District pursuant to its approved budget. For any liabilities due or incurred before but continuing after the effective date of the withdrawal, the withdrawing Municipality shall be responsible for its share of liabilities as that share is determined under the financing formula in Article VIII herein in the year immediately preceding the effective date of the withdrawal.

#### **XI. DISSOLUTION OF DISTRICT**

The District may be dissolved by a two-thirds (2/3) vote of the entire Board. Notice of Intent to Request Dissolution shall be given at least nine months before the end of any calendar year. A dissolution resolution shall be effective at the end of the calendar year. All equipment purchased by the District shall be sold and the net proceeds shall be distributed to each Municipality based on each Municipality's percentage as determined under the formula in Article VIII, paragraph 1 above.

#### **XII. DISPUTE RESOLUTION**

If a dispute arises between the parties concerning any terms or conditions of this Charter, the following procedures shall be utilized to resolve the dispute:



- Step One: Meeting between Administrator/Chief Elected Official and Fire Chief of each participating municipality.
- Step Two: Mediation
- Step Three: Arbitration

In the event that mediation occurs, the parties shall mutually agree upon a Mediator. In the event that arbitration occurs, the arbitration shall result in a hearing before a panel of three individuals, which shall include one arbitrator or independent hearing officer selected by each party and one individual selected by mutual agreement of the parties. Any decision by the arbitration panel shall be legally binding and final. The parties shall split equally the total cost of the arbitrators and each party shall bear their own costs incurred during the dispute resolution process.

### **XIII. INDEMNIFICATION**

Each hereby agrees to indemnify and hold harmless the other participating Municipalities, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorney's fees, costs and expenses of whatsoever kind or nature in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault or negligence, whether active or passive, of the municipality or of anyone acting under its direction or control or on its behalf, even if liability is also sought to be imposed on other participating Municipalities, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, shall be applicable unless liability results from the sole negligence of the other participating Municipalities, its elected and appointed officials, officers, employees, agents, representatives and volunteers.

Each shall reimburse the other participating Municipalities, its elected and appointed officials, officers, employees, agent or authorized representatives or volunteers for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

### **XIV. INSURANCE**

The Board of Directors shall obtain liability insurance sufficient to cover the District for claims of loss or damages, which may be occasioned by acts of the District. The costs for the insurance will be included in the operating budget of the District. In the event that liability is incurred for any claim for damages, injury or loss arising out of the operations of the District, either through policy exclusions, under insurance, policy lapse or any other reason, the Town of Rib Mountain, ~~the Town of Weston~~ and the Village of Weston agree to indemnify each other for said uninsured costs and/or damages in accordance with the annual formula contributions established herein.

**XV. AMENDMENTS**

The Board may, from time to time, propose amendments to this Amended Charter. Any amendment must be unanimously approved by the Board and by each of the participating Municipalities. It is understood and agreed that this Amended Charter shall be regularly reviewed after the date of ratification and amended as necessary.

**XVI. EFFECTIVE DATE**

This Amended Charter shall be effective upon its ratification by the governing bodies of each Municipality.

**VILLAGE OF WESTON**

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Barbara Ermeling, Village President

Attest: \_\_\_\_\_  
Sherry Weinkauff, Village Clerk

**TOWN OF RIB MOUNTAIN**

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Allen Opall, Chairman

Attest: \_\_\_\_\_  
Jessica Trautman, Town Clerk

~~TOWN OF WESTON~~

Dated: \_\_\_\_\_ By: \_\_\_\_\_  
\_\_\_\_\_  
Milton Olson, Chairman

\_\_\_\_\_  
Attest: \_\_\_\_\_  
\_\_\_\_\_  
Sara Stevens, Town Clerk

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**SOUTH AREA FIRE & EMS RESPONSE DISTRICT  
OFFICE MANAGER / ADMINISTRATIVE ASSISTANT  
JOB DESCRIPTION**

**GENERAL PURPOSE:**

Provides office support for the day-to-day operations of the District. This includes administrative, human resources, financial and clerical duties. Serve as the recording Clerk for all District meetings.

**SUPERVISOR:**

Position reports to the Fire Chief and in their absence to the Deputy Fire Chief.

**ESSENTIAL DUTIES:**

- Serve as the first point of contact with the public via visitors and/or phone.
- Handle mailings and other correspondence received by the District.
- Process accounts payable and receivable including account numbers to revenues and expenses
- Process payroll including all benefits.
- Assists in the preparation of District budget and expenses.
- Transcribe meeting proceedings for District meetings.
- Responsible for meeting notification and proper public postings.
- Process reports as requested by the Chiefs. This would include data reports and written reports.
- Handle new employee processing and orientation.
- Maintain records for SAFER and able to respond to open records requests.
- Maintain SAFER's website information and social media materials.
- Draft and submit public information to be used by District members (i.e. newsletter, reports).
- Reconcile monthly bank statements, District credit cards and fuel statements.
- Work on year-end financials and complete necessary tasks associated with the annual audit.

**KNOWLEDGE AND SKILLS REQUIRED:**

- Strong communication skills both written and oral.
- Excellent computer skills including accounting software, Microsoft Office and standard office equipment (telephone and fax). Ability to learn specialized software exclusive to Fire/EMS departments.
- Knowledge and understanding of accounting terms.
- Accurate note taking a must.
- Ability to work with the public and other District contacts.
- Capable to handle deadlines and fast-past work environment.
- Proper customer service skills needed.

**OTHER JOB FUNCTIONS:**

Performs other tasks as assigned by the Fire Chief and Deputy Fire Chief.

**MINIMUM QUALIFICATIONS:**

Minimum Associate Degree in Accounting or equivalent experience, Governmental accounting and Bachelor's degree highly desirable. Experience working in Fire/EMS is beneficial but not required. Wisconsin EMS license at any level is also desirable but not required.

**TOOLS AND EQUIPMENT USED:**

Personal computer, telephone, fax machine, calculator, copy machine.

**WORK ENVIRONMENT:**

Work is performed primarily in an office environment while sitting at a desk for extended periods of time. However, some travel to a variety of locations to perform work and/or attend evening meetings is required. Physical exertion may be required to lift office supplies, move equipment, etc.

FLSA Classification: Hourly – Wage of \$19.47 to \$23.72 per hour. Health insurance and retirement package.

DRAFT

SOUTH AREA FIRE & EMERGENCY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2015

OPERATING  
BUDGET

GENERAL FUND - SAFER

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL REVENUE</u>						
15-00-43530-000-000	STATE GRANTS - EMS ACT 102	8,109.02	8,109.02	10,000.00	1,890.98	81.1
	TOTAL INTERGOVERNMENTAL REVE	8,109.02	8,109.02	10,000.00	1,890.98	81.1
<u>PUBLIC CHARGES FOR SERVICE</u>						
15-00-46230-000-000	AMBULANCE/EMS FEES (COLLECTED	155,388.63	1,011,787.62	1,030,000.00	18,212.38	98.2
15-00-46231-000-000	SPECIAL EVENTS - AMB STANDBY	.00	16,975.00	10,000.00	( 6,975.00)	169.8
15-00-46240-000-000	PUB SAFETY-PUBLIC HWY CHARGES	.00	.00	500.00	500.00	.0
15-00-46250-000-000	PUB SAFETY-AHA CLASS REGIS FEE	149.00	4,707.26	1,200.00	( 3,507.26)	392.3
	TOTAL PUBLIC CHARGES FOR SERVI	155,537.63	1,033,469.88	1,041,700.00	8,230.12	99.2
<u>INTERGOVT CHARGES FOR SERVICE</u>						
15-00-47318-581-000	INTERGOV'T-TOWN/RIB MOUNTAIN	63,398.75	253,595.00	253,595.00	.00	100.0
15-00-47320-581-000	INTERGOV'T-VILLAGE OF WESTON	.00	498,466.00	498,466.00	.00	100.0
15-00-47323-000-000	INTERGOV'T-TOWNS/FIRE SERVICES	49,819.03	49,819.03	50,000.00	180.97	99.6
15-00-47324-000-000	INTERGOV'T-TOWNS/EMS SERVICES	184,783.10	187,183.10	118,150.00	( 69,033.10)	158.4
	TOTAL INTERGOVT CHARGES FOR S	298,000.88	989,063.13	920,211.00	( 68,852.13)	107.5
<u>MISCELLANEOUS REVENUE</u>						
15-00-48110-001-000	INTEREST - INVESTMENTS	9.01	163.74	100.00	( 63.74)	163.7
15-00-48302-002-000	SALE OF EQUIPMENT-EMS	.00	56.30	.00	( 56.30)	.0
15-00-48440-000-000	INS RECOVERIES-EQUIP/PROP	.00	910.40	.00	( 910.40)	.0
15-00-48510-000-000	CONTRIBUTIONS-FIREMEN'S DONAT	1,331.31	6,778.09	600.00	( 6,178.09)	1129.7
15-00-48511-000-000	CONTRIBUTIONS-EMS DIVISION	.00	500.00	100.00	( 400.00)	500.0
15-00-48512-000-000	CONTRIBUTIONS-ANTIQUE FIRETRU	.00	11.76	.00	( 11.76)	.0
15-00-48520-000-000	CONTRIBUTIONS-LIFE RUN	.00	.00	1,400.00	1,400.00	.0
15-00-48700-000-000	MISC OTHER REV-UNBUDGETED	( 11,023.60)	66.08	.00	( 66.08)	.0
	TOTAL MISCELLANEOUS REVENUE	( 9,683.28)	8,486.37	2,200.00	( 6,286.37)	385.7
	TOTAL FUND REVENUE	451,964.25	2,039,128.40	1,974,111.00	( 65,017.40)	103.3

SOUTH AREA FIRE & EMERGENCY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2015

GENERAL FUND - SAFER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT-OPERATIONS</u>					
15-02-52200-105-000	SALARIES - FIRE COMMISSION	.00	.00	1,500.00	1,500.00 .0
15-02-52200-110-000	SALARIES-REGULAR	2,571.28	23,101.13	22,840.00 (	261.13) 101.1
15-02-52200-115-000	SALARIES-OFFICER PAY (POC'S)	.00	.00	2,432.00	2,432.00 .0
15-02-52200-120-000	HOURLY WAGES-REGULAR	6,145.34	51,479.18	51,876.00	396.82 99.2
15-02-52200-122-000	HOURLY WAGES-OVERTIME	209.94	600.62	.00 (	600.62) .0
15-02-52200-125-000	TEMPORARY WAGES-REGULAR/POC'	3,925.27	41,264.47	79,420.00	38,155.53 52.0
15-02-52200-126-000	TEMPORARY WAGES-OVERTIME	.00	.00	202.00	202.00 .0
15-02-52200-128-000	TEMPORARY WAGES-3RD SHIFT PAY	.00	998.81	13,949.00	12,950.19 7.2
15-02-52200-132-000	VACATION PAYOUT	.00	188.18	.00 (	188.18) .0
15-02-52200-134-000	HOLIDAY PAY	1,606.31	2,786.79	4,224.00	1,437.21 66.0
15-02-52200-135-000	DRILL PAY-FIRE	2,563.17	28,497.63	20,505.00 (	7,992.63) 139.0
15-02-52200-139-000	SPECIAL EVENTS PAY-FIRE	.00	311.38	.00 (	311.38) .0
15-02-52200-140-000	INTERMEDIATE PAY-FIRE	.00	14.55	.00 (	14.55) .0
15-02-52200-141-000	TRAIN/EDUCATION PAY-FIRE	22.50	45.00	.00 (	45.00) .0
15-02-52200-151-000	SOCIAL SECURITY	1,174.49	10,643.11	13,751.00	3,107.89 77.4
15-02-52200-152-000	RETIREMENT-EMPLOYER SHARE	( 636.18)	8,633.51	7,499.00 (	1,134.51) 115.1
15-02-52200-153-000	HSA CONTRIBUTION - EMPLOYER	.00	.00	487.00	487.00 .0
15-02-52200-154-000	HEALTH INSURANCE	1,404.95	12,849.71	16,236.00	3,386.29 79.1
15-02-52200-155-000	LIFE INSURANCE	6.48	113.74	135.00	21.26 84.3
15-02-52200-156-000	WORKER'S COMP INSURANCE	4,321.16	9,360.64	10,114.00	753.36 92.6
15-02-52200-157-000	EMPLOYEE EDUCATION & TRAINING	571.60	5,696.14	4,700.00 (	996.14) 121.2
15-02-52200-158-000	UNEMPLOYMENT COMPENSATION	74.33	284.13	.00 (	284.13) .0
15-02-52200-161-000	LOSA	.00	.00	4,500.00	4,500.00 .0
15-02-52200-164-000	EMPLOYEE HEALTH TESTS	.00	180.00	150.00 (	30.00) 120.0
15-02-52200-165-000	PERSONNEL TESTING	.00	43.65	75.00	31.35 58.2
15-02-52200-166-000	ACCIDENT/HEALTH/DEATH-INS	636.60	628.35	655.00	26.65 95.9
15-02-52200-212-000	LEGAL SERVICES	78.75	883.78	1,500.00	616.22 58.9
15-02-52200-213-000	AUDITING/HR/PAYROLL	.00	720.00	570.00 (	150.00) 126.3
15-02-52200-214-000	DATA CENTER FEES-FIRE SOFTWARE	494.50	3,272.64	3,700.00	427.36 88.5
15-02-52200-221-000	WATER/SEWER/STORMWATER	114.43	729.25	1,200.00	470.75 60.8
15-02-52200-222-000	ELECTRICITY	1,453.44	4,461.28	4,000.00 (	461.28) 111.5
15-02-52200-224-000	NATURAL GAS	229.76	1,191.81	3,100.00	1,908.19 38.5
15-02-52200-225-000	TELEPHONE	25.35	923.29	.00 (	923.29) .0
15-02-52200-241-000	REPAIRS/MAINT-MOTOR VEHICLES	.00	26,477.40	15,000.00 (	11,477.40) 176.5
15-02-52200-242-000	REPAIRS/MAINT-OTHER MACHINERY	5,226.67	17,868.06	11,000.00 (	6,868.06) 162.4
15-02-52200-247-000	REPAIRS/MAINT-BUILDINGS	213.98	1,333.90	2,500.00	1,166.10 53.4
15-02-52200-249-000	REPAIRS/MAINT-SUNDRY REPAIRS	.00	28.45	150.00	121.55 19.0
15-02-52200-278-000	RADIO MAINT/REPAIR SERVICES	.00	35.40	375.00	339.60 9.4
15-02-52200-280-000	COPIER LEASE/MAINT.	.00	83.40	104.00	20.60 80.2
15-02-52200-284-000	INTERNET/EMAIL/WEBSITE SERVICE	809.67	2,657.29	.00 (	2,657.29) .0
15-02-52200-290-000	OTHER OUTSIDE CONTRACTED SER	.00	427.14	20.00 (	407.14) 2135.7
15-02-52200-297-000	REFUSE COLLECTION SERVICES	31.40	185.54	300.00	114.46 61.9
15-02-52200-310-000	OFFICE SUPPLIES	.00	397.24	500.00	102.76 79.5
15-02-52200-311-000	POSTAGE & BOX RENTAL	7.80	39.50	200.00	160.50 19.8
15-02-52200-312-000	OUTSIDE PRINTING/STATIONERY &	.00	16.80	100.00	83.20 16.8
15-02-52200-314-000	SMALL EQUIPMENT	.00	386.47	650.00	263.53 59.5
15-02-52200-317-000	BANK CHARGES/IRS FEES	20.48	205.61	.00 (	205.61) .0
15-02-52200-322-000	SUBSCRIPTIONS-NEWSPAPERS/PERI	1,591.70	1,575.41	2,200.00	624.59 71.6
15-02-52200-324-000	MEMBERSHIP DUES	.00	140.00	375.00	235.00 37.3
15-02-52200-325-000	REGISTRATION FEES/TUITION	.00	595.00	500.00 (	95.00) 119.0
15-02-52200-326-000	ADVERTISING	.00	.00	50.00	50.00 .0
15-02-52200-334-000	COMMERCIAL TRAVEL EXPENSES	1.50	65.66	500.00	434.34 13.1

SOUTH AREA FIRE & EMERGENCY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2015

GENERAL FUND - SAFER

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
15-02-52200-335-000	MEETING EXPENSES	.00	.00	30.00	30.00	.0
15-02-52200-336-000	LODGING	.00	.00	500.00	500.00	.0
15-02-52200-340-000	OPERATING SUPPLIES-LINE OPERAT	6,545.34	25,489.55	25,000.00	( 489.55)	102.0
15-02-52200-344-000	OPERATING SUPPLIES-JANITORIAL/	374.64	710.76	1,500.00	789.24	47.4
15-02-52200-346-000	OPERATING SUPPLIES-CLOTHING/UN	1,338.35	1,394.20	800.00	( 594.20)	174.3
15-02-52200-346-001	UNIFORMS-FINKE	( 89.20)	90.00	90.00	.00	100.0
15-02-52200-346-002	UNIFORMS-SAVAGE	( 49.45)	90.00	90.00	.00	100.0
15-02-52200-346-003	UNIFORMS-BECHEL	.00	17.44	90.00	72.56	19.4
15-02-52200-346-004	UNIFORMS-HIERONIMUS	( 477.36)	90.00	90.00	.00	100.0
15-02-52200-346-005	UNIFORMS-LAUER	21.52	21.52	90.00	68.48	23.9
15-02-52200-346-006	UNIFORMS-LECH	26.81	90.00	90.00	.00	100.0
15-02-52200-346-007	UNIFORMS-MCBAIN	.00	25.10	90.00	64.90	27.9
15-02-52200-346-008	UNIFORMS-SCHLAGEL	25.11	48.70	90.00	41.30	54.1
15-02-52200-346-009	UNIFORMS-CHRISTIANSEN	16.34	81.23	90.00	8.77	90.3
15-02-52200-351-000	REPAIR/MAINT SUPPLIES-GASOLINE	670.69	5,934.55	13,000.00	7,065.45	45.7
15-02-52200-352-000	REPAIR/MAINT SUPPLIES-MOTOR VE	( 40.00)	171.55	.00	( 171.55)	.0
15-02-52200-355-000	RPR/MAINT SUPPLIES-PLUMBING/EL	( 64.92)	85.67	50.00	( 35.67)	171.3
15-02-52200-369-000	OTHER SUPPLIES-DEFIBRILLATOR S	.00	.00	75.00	75.00	.0
15-02-52200-386-000	OTHER SUPPLIES-COMPUTER SOFT	.00	640.98	100.00	( 540.98)	641.0
15-02-52200-390-000	OTHER SUPPLIES-ALL OTHER SUPPL	69.40	154.64	.00	( 154.64)	.0
15-02-52200-392-000	OTHER SUPPLIES-AMBULANCE/EMS	.00	568.15	.00	( 568.15)	.0
15-02-52200-512-000	INSURANCE-VEHICLES/EQUIPMENT	584.44	2,969.71	2,500.00	( 469.71)	118.8
15-02-52200-513-000	INSURANCE-PUBLIC LIABILITY	271.31	1,085.24	130.00	( 955.24)	834.8
15-02-52200-519-000	INSURANCE-OTHER	.00	43.20	.00	( 43.20)	.0
15-02-52200-804-000	CAPITAL EQUIP-COMMUN EQUIPMEN	4,021.00	7,478.90	8,500.00	1,021.10	88.0
	TOTAL FIRE DEPARTMENT-OPERATIO	48,140.69	309,702.13	356,839.00	47,136.87	86.8
	<u>FIRE DONATIONS PROGRAM</u>					
15-02-52201-390-000	OTHER SUPPLIES-ALL OTHER SUPPL	.00	126.25	1,150.00	1,023.75	11.0
	TOTAL FIRE DONATIONS PROGRAM	.00	126.25	1,150.00	1,023.75	11.0
	<u>ANTIQUE FIRE TRUCK</u>					
15-02-52202-352-000	REPAIR/MAINT SUPPLIES-MOTOR VE	.00	45.00	.00	( 45.00)	.0
	TOTAL ANTIQUE FIRE TRUCK	.00	45.00	.00	( 45.00)	.0
	<u>FIRE WATER ADMINISTRATION</u>					
15-02-52203-125-000	TEMPORARY WAGES-REGULAR/POC'	( 126.31)	.00	.00	.00	.0
15-02-52203-151-000	SOCIAL SECURITY	( 9.66)	.00	.00	.00	.0
	TOTAL FIRE WATER ADMINISTRATION	( 135.97)	.00	.00	.00	.0



SOUTH AREA FIRE & EMERGENCY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2015

GENERAL FUND - SAFER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AMBULANCE/EMS-OPERATIONS</u>					
15-02-52300-105-000	SALARIES - FIRE COMMISSION	.00	.00	1,500.00	1,500.00 .0
15-02-52300-110-000	SALARIES-REGULAR	14,570.50	129,909.83	129,427.00 (	482.83) 100.4
15-02-52300-115-000	SALARIES-OFFICER PAY (POC'S)	.00	.00	13,756.00	13,756.00 .0
15-02-52300-120-000	HOURLY WAGES-REGULAR	34,823.66	289,500.21	293,962.00	4,461.79 98.5
15-02-52300-122-000	HOURLY WAGES-OVERTIME	1,189.65	3,403.52	.00 (	3,403.52) .0
15-02-52300-125-000	TEMPORARY WAGES-REGULAR/POC'	46,629.12	423,653.15	366,542.00 (	57,111.15) 115.6
15-02-52300-126-000	TEMPORARY WAGES-OVERTIME	.00	6,629.60	1,010.00 (	5,619.60) 656.4
15-02-52300-128-000	TEMPORARY WAGES-3RD SHIFT PAY	10,106.23	100,805.33	86,058.00 (	14,747.33) 117.1
15-02-52300-132-000	VACATION PAYOUT	.00	1,066.37	.00 (	1,066.37) .0
15-02-52300-134-000	HOLIDAY PAY	11,846.54	18,202.14	16,124.00 (	2,078.14) 112.9
15-02-52300-135-000	DRILL PAY-EMS	3,395.07	15,543.99	20,505.00	4,961.01 75.8
15-02-52300-136-000	INTERFACILITY PAY	4,703.14	62,634.22	44,370.00 (	18,264.22) 141.2
15-02-52300-138-000	TEMPORARY WAGES-STANDBY DUTY	5,710.05	55,037.18	6,498.00 (	48,539.18) 847.0
15-02-52300-139-000	SPECIAL EVENTS PAY-EMS	37.98	5,941.41	21,660.00	15,718.59 27.4
15-02-52300-141-000	TRAIN/EDUCATION PAY-EMS	802.50	2,805.00	.00 (	2,805.00) .0
15-02-52300-151-000	SOCIAL SECURITY	10,068.74	83,730.00	77,923.00 (	5,807.00) 107.5
15-02-52300-152-000	RETIREMENT-EMPLOYER SHARE	( 3,605.21)	47,472.90	42,491.00 (	4,981.90) 111.7
15-02-52300-153-000	HSA CONTRIBUTION - EMPLOYER	.00	.00	2,757.00	2,757.00 .0
15-02-52300-154-000	HEALTH INSURANCE	7,960.99	70,344.37	92,000.00	21,655.63 76.5
15-02-52300-155-000	LIFE INSURANCE	36.84	612.80	762.00	149.20 80.4
15-02-52300-156-000	WORKER'S COMP INSURANCE	24,485.97	55,154.49	57,312.00	2,157.51 96.2
15-02-52300-157-000	EMPLOYEE EDUCATION & TRAINING	( 1,013.25)	14,189.68	13,500.00 (	689.68) 105.1
15-02-52300-158-000	UNEMPLOYMENT COMPENSATION	421.19	1,164.94	.00 (	1,164.94) .0
15-02-52300-161-000	LOSA	.00	.00	4,500.00	4,500.00 .0
15-02-52300-164-000	EMPLOYEE HEALTH TESTS	.00	1,526.00	850.00 (	676.00) 179.5
15-02-52300-165-000	PERSONNEL TESTING	.00	247.35	.00 (	247.35) .0
15-02-52300-166-000	ACCIDENT/HEALTH/DEATH INS	3,607.40	3,560.65	3,700.00	139.35 96.2
15-02-52300-212-000	LEGAL SERVICES	446.25	5,008.22	8,500.00	3,491.78 58.9
15-02-52300-213-000	AUDITING/HR/PAYROLL	.00	4,080.00	2,930.00 (	1,150.00) 139.3
15-02-52300-214-000	DATA CENTER FEES-FIRE SOFTWARE	12,086.01	12,086.01	8,500.00 (	3,586.01) 142.2
15-02-52300-221-000	WATER/SEWER/STORMWATER	1,070.23	4,945.49	5,800.00	854.51 85.3
15-02-52300-222-000	ELECTRICITY	2,609.22	19,653.63	22,500.00	2,846.37 87.4
15-02-52300-224-000	NATURAL GAS	1,301.99	6,753.52	20,000.00	13,246.48 33.8
15-02-52300-225-000	TELEPHONE	590.44	6,017.96	11,900.00	5,882.04 50.6
15-02-52300-241-000	REPAIRS/MAINT-MOTOR VEHICLES	.00	16,407.25	15,000.00 (	1,407.25) 109.4
15-02-52300-242-000	REPAIRS/MAINT-OTHER MACHINERY	11,131.78	22,460.48	10,750.00 (	11,710.48) 208.9
15-02-52300-247-000	REPAIRS/MAINT-BUILDINGS	913.30	4,896.57	8,500.00	3,603.43 57.6
15-02-52300-249-000	REPAIRS/MAINT-SUNDRY REPAIRS	.00	95.20	500.00	404.80 19.0
15-02-52300-278-000	RADIO MAINT/REPAIR SERVICES	.00	181.04	2,125.00	1,943.96 8.5
15-02-52300-280-000	COPIER LEASE/MAINT.	.00	595.57	600.00	4.43 99.3
15-02-52300-284-000	INTERNET/EMAIL/WEBSITE SERVICE	10.36	1,053.78	.00 (	1,053.78) .0
15-02-52300-290-000	OTHER OUTSIDE CONTRACTED SER	7,125.19	64,404.48	65,000.00	595.52 99.1
15-02-52300-297-000	REFUSE COLLECTION SERVICES	177.90	1,051.35	1,100.00	48.65 95.6
15-02-52300-310-000	OFFICE SUPPLIES	969.63	3,466.72	3,500.00	33.28 99.1
15-02-52300-311-000	POSTAGE & BOX RENTAL	93.95	393.78	455.00	61.22 86.6
15-02-52300-312-000	OUTSIDE PRINTING/STATIONERY &	.00	361.45	400.00	38.55 90.4
15-02-52300-314-000	SMALL EQUIPMENT	31.50	147.84	3,500.00	3,352.16 4.2
15-02-52300-317-000	BANK CHARGES/IRS FEES	113.03	198.70	.00 (	198.70) .0
15-02-52300-322-000	SUBSCRIPTIONS-NEWSPAPERS/PERI	.00	.00	5,000.00	5,000.00 .0
15-02-52300-324-000	MEMBERSHIP DUES	.00	61.05	100.00	38.95 61.1
15-02-52300-325-000	REGISTRATION FEES/TUITION	123.79	591.39	2,000.00	1,408.61 29.6
15-02-52300-326-000	ADVERTISING	.00	.00	100.00	100.00 .0

SOUTH AREA FIRE & EMERGENCY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2015

GENERAL FUND - SAFER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
15-02-52300-334-000	COMMERCIAL TRAVEL EXPENSES	146.52	1,489.90	850.00 ( 639.90)	175.3
15-02-52300-335-000	MEETING EXPENSES	.00	.00	170.00	.0
15-02-52300-336-000	LODGING	70.00	1,073.68	750.00 ( 323.68)	143.2
15-02-52300-340-000	OPERATING SUPPLIES-LINE OPERAT	193.50	5,611.22	5,000.00 ( 611.22)	112.2
15-02-52300-344-000	OPERATING SUPPLIES-JANITORIAL/	72.73	2,332.26	2,000.00 ( 332.26)	116.6
15-02-52300-346-000	OPERATING SUPPLIES-CLOTHING/UN	7,907.01	8,643.20	4,520.00 ( 4,123.20)	191.2
15-02-52300-346-001	UNIFORMS-FINKE	( 586.39)	510.00	510.00 .00	100.0
15-02-52300-346-002	UNIFORMS-SAVAGE	( 515.11)	510.00	510.00 .00	100.0
15-02-52300-346-003	UNIFORMS-BECHTEL	.00	98.83	510.00 411.17	19.4
15-02-52300-346-004	UNIFORMS-HIERONIMUS	.00	32.64	510.00 477.36	6.4
15-02-52300-346-005	UNIFORMS-LAUER	121.94	405.89	510.00 104.11	79.6
15-02-52300-346-006	UNIFORMS-LECH	126.32	510.00	510.00 .00	100.0
15-02-52300-346-007	UNIFORMS-MCBAIN	.00	142.23	510.00 367.77	27.9
15-02-52300-346-008	UNIFORMS-SCHLAGEL	142.27	366.91	510.00 143.09	71.9
15-02-52300-346-009	UNIFORMS-CHRISTIANSEN	92.58	460.23	510.00 49.77	90.2
15-02-52300-348-000	OPERATING SUPPLIES-EDUCATIONA	.00	.00	100.00 100.00	.0
15-02-52300-351-000	REPAIR/MAINT SUPPLIES-GASOLINE	2,296.67	21,308.83	31,000.00 9,691.17	68.7
15-02-52300-352-000	REPAIR/MAINT SUPPLIES-MOTOR VE	.00	266.79	100.00 ( 166.79)	266.8
15-02-52300-353-000	REPAIR/MAINT SUPPLIES-MACHINER	.00	777.28	.00 ( 777.28)	.0
15-02-52300-355-000	RPR/MAINT SUPPLIES-PLUMBING/EL	( 367.91)	485.45	250.00 ( 235.45)	194.2
15-02-52300-369-000	OTHER SUPPLIES-DEFIBRILLATOR S	.00	46.66	425.00 378.34	11.0
15-02-52300-386-000	OTHER SUPPLIES-COMPUTER SOFT	.00	3,632.22	1,700.00 ( 1,932.22)	213.7
15-02-52300-390-000	OTHER SUPPLIES-ALL OTHER SUPPL	5,922.37	6,248.45	.00 ( 6,248.45)	.0
15-02-52300-392-000	OTHER SUPPLIES-AMBULANCE/EMS	7,938.80	55,864.74	50,000.00 ( 5,864.74)	111.7
15-02-52300-512-000	INSURANCE-VEHICLES/EQUIPMENT	3,311.81	16,828.29	15,000.00 ( 1,828.29)	112.2
15-02-52300-513-000	INSURANCE-PUBLIC LIABILITY	1,537.44	6,149.76	650.00 ( 5,499.76)	946.1
15-02-52300-519-000	INSURANCE-OTHER	.00	244.80	.00 ( 244.80)	.0
TOTAL AMBULANCE/EMS-OPERATION		242,982.23	1,702,086.87	1,613,072.00 ( 89,014.87)	105.5
EMS DONATIONS PROGRAM					
15-02-52305-290-000	OUTSIDE CONTRACTED SERVICES	.00	.00	300.00 300.00	.0
15-02-52305-312-000	OUTSIDE PRINTING	.00	.00	200.00 200.00	.0
15-02-52305-390-000	OTHER SUPPLIES-ALL OTHER SUPPL	.00	.00	500.00 500.00	.0
TOTAL EMS DONATIONS PROGRAM		.00	.00	1,000.00 1,000.00	.0
AMER HEART ASSC-TRAINING CLASS					
15-02-52310-141-000	TRAINING INSTRUCTOR PAY	225.00	531.00	1,100.00 569.00	48.3
15-02-52310-348-000	OPERATING SUPPLIES-EDUCATIONA	.00	501.90	950.00 448.10	52.8
TOTAL AMER HEART ASSC-TRAINING		225.00	1,032.90	2,050.00 1,017.10	50.4
EMS/WIS FAP GRANT FUNDS					
15-02-52315-157-000	EMPLOYEE EDUCATION & TRAINING	1,637.17	1,637.17	.00 ( 1,637.17)	.0
TOTAL EMS/WIS FAP GRANT FUNDS		1,637.17	1,637.17	.00 ( 1,637.17)	.0

SOUTH AREA FIRE & EMERGENCY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2015

GENERAL FUND - SAFER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFER OUT TO OTHER FUNDS</u>					
15-09-59216-900-000 TRANSFER TO CIP FUND	1,766.00	1,766.00	.00	( 1,766.00)	.0
TOTAL TRANSFER OUT TO OTHER FU	1,766.00	1,766.00	.00	( 1,766.00)	.0
 TOTAL FUND EXPENDITURES	 294,615.12	 2,016,396.32	 1,974,111.00	 ( 42,285.32)	 102.1
 NET REVENUE OVER EXPENDITURES	 157,349.13	 22,732.08	 .00	 ( 22,732.08)	 .0

SOUTH AREA FIRE & EMERGENCY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2015

CIP BUDGET

CAPITAL EQUIPMENT FUND - SAFER

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>INTERGOVT CHARGES FOR SERVICE</u>					
16-00-47318-581-000	INTERGOVT-TOWN/RIB MOUNTAIN	.00	72,161.00	72,161.00	.00	100.0
16-00-47320-581-000	INTERGOVT-VILLAGE OF WESTON	.00	141,839.00	141,839.00	.00	100.0
	<u>TOTAL INTERGOVT CHARGES FOR S</u>	<u>.00</u>	<u>214,000.00</u>	<u>214,000.00</u>	<u>.00</u>	<u>100.0</u>
	<u>OTHER FINANCING SOURCES</u>					
16-00-49215-000-000	TRANSFER FROM GENERAL FUND	1,766.00	1,766.00	.00	( 1,766.00)	.0
	<u>TOTAL OTHER FINANCING SOURCES</u>	<u>1,766.00</u>	<u>1,766.00</u>	<u>.00</u>	<u>( 1,766.00)</u>	<u>.0</u>
	<u>TOTAL FUND REVENUE</u>	<u>1,766.00</u>	<u>215,766.00</u>	<u>214,000.00</u>	<u>( 1,766.00)</u>	<u>100.8</u>

SOUTH AREA FIRE & EMERGENCY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2015

CIP BUDGET

CAPITAL EQUIPMENT FUND - SAFER

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EMS - CAPITAL EQUIPMENT</u>					
16-02-57230-814-000	CAPITAL EQUIP-HEAVY MOTORIZED	.00	215,766.00	214,000.00	( 1,766.00)	100.8
	TOTAL EMS - CAPITAL EQUIPMENT	.00	215,766.00	214,000.00	( 1,766.00)	100.8
	TOTAL FUND EXPENDITURES	.00	215,766.00	214,000.00	( 1,766.00)	100.8
	NET REVENUE OVER EXPENDITURES	1,766.00	.00	.00	.00	.0

**South Area Fire & Emergency Response District**  
**Schedule of Nonspendable, Restricted, Assigned, and Unassigned Fund Balance Accounts**  
**(Balances for Year Ending 2015)**

	RESTRICTED FUND BAL.	ASSIGNED FUND BALANCE									NONSPENDABLE FUND BAL.	UNASSIGNED FUND BAL.	GRAND TOTAL FUND BALANCE
		34221 Fire Donations	34222 EMS Donations	34223 EMS/ WI FAP	34224 Amer. Heart Assoc. Training	34225 Antique Fire Truck	34226 Life Run	34227	34228	34261 Next Year's Budget	34120-34121 Prepaid Items, Insurances, Etc.	34300 Fund Balance	
Balance, 1/01/14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2014 Revenues	-	550.00	5,032.44	-	3,039.50	849.62	1,420.00	-	-	-	-	1,815,430.17	1,826,321.73
2014 Transfers	-	593.18	-	-	-	-	-	-	-	-	10,056.96	(10,650.14)	-
2014 Expenditures	-	(1,143.18)	(1,317.72)	-	(2,888.19)	-	-	-	-	-	-	(1,800,581.86)	(1,805,930.95)
2014 Revs. over (under) Exps.	-	-	3,714.72	-	151.31	849.62	1,420.00	-	-	-	<b>10,056.96</b>	<b>4,198.17</b>	20,390.78
Applied to 2015 Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Balance, 12/31/14	\$0.00	\$0.00	\$3,714.72	\$0.00	\$151.31	\$849.62	\$1,420.00	\$0.00	\$0.00	\$0.00	\$10,056.96	\$4,198.17	\$20,390.78
2015 Revenues	-	6,778.09	500.00	8,109.02	4,707.26	11.76	-	-	-	-	-	2,019,022.27	2,039,128.40
2015 Transfers	-	-	-	-	-	-	-	-	-	-	(10,056.96)	10,056.96	-
2015 Expenditures	-	(126.25)	-	(1,637.17)	(1,032.90)	(45.00)	-	-	-	-	-	(2,013,555.00)	(2,016,396.32)
2015 Revs. over (under) Exps.	-	6,651.84	500.00	6,471.85	3,674.36	(33.24)	-	-	-	-	<b>(10,056.96)</b>	<b>15,524.23</b>	22,732.08
Applied to 2016 Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Balance, 12/31/15	\$0.00	\$6,651.84	\$4,214.72	\$6,471.85	\$3,825.67	\$816.38	\$1,420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,722.40	\$43,122.86



**SAFER DISTRICT**  
**Calculation of Net Asset Distribution Ownership by Municipalities**  
**As of 12/31/2015 (updated 6/16/2016)**

	<b>Rib Mountain 33.72%</b>	<b>Weston 66.28%</b>	<b>Grand Total 100.00%</b>
Fund Balance, 12/31/2015	\$ 14,541.03	\$ 28,581.83	\$ 43,122.86
Less: Compensated Absences, 12/31/2015 (run through formula)	\$ (7,308.00)	\$ (14,364.60)	\$ (21,672.60)
Plus: Capital Assets @ 1/1/2014 (SAFER inception) (actual contributed equipment by each community)	\$ 1,380,744.00	\$ 970,865.33	\$ 2,351,609.33
Less: Changes in Capital Assets in 2014-2015 (run through formula)	\$ (89,777.85)	\$ (176,467.25)	\$ (266,245.10)
<b>TOTAL</b>	<b><u>\$ 1,298,199.18</u></b>	<b><u>\$ 808,615.31</u></b>	<b><u>\$ 2,106,814.49</u></b>

Village of Weston Finance Dept.  
6/16/2016 - updated



**\*\* INCLUDES THRU 6/10/2016 PAYROLL DATE; \*\***

**AFTER 6/24/2016 PAYROLL DATE HAS BEEN POSTED, A REVISED BUDGET STATUS REPORT WILL BE EMAILED TO BOARD OF DIRECTORS**

SOUTH AREA FIRE & EMERGENCY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2016

GENERAL FUND - SAFER

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL REVENUE</u>						
15-00-43530-000-000	STATE GRANTS - EMS ACT 102	.00	.00	10,000.00	10,000.00	.0
	TOTAL INTERGOVERNMENTAL REVE	.00	.00	10,000.00	10,000.00	.0
<u>FINES &amp; FORFEITURES</u>						
15-00-45130-000-000	FINES-FALSE ALARMS/INSPECTIONS	.00	.00	1,000.00	1,000.00	.0
	TOTAL FINES & FORFEITURES	.00	.00	1,000.00	1,000.00	.0
<u>PUBLIC CHARGES FOR SERVICE</u>						
15-00-46220-000-000	PUB SAFETY FEE-FIRE CALLS/RUNS	.00	.00	10,000.00	10,000.00	.0
15-00-46230-000-000	AMBULANCE/EMS FEES (COLLECTED	85,080.61	458,370.77	1,110,900.00	652,529.23	41.3
15-00-46231-000-000	SPECIAL EVENTS - AMB STANDBY	.00	.00	23,500.00	23,500.00	.0
15-00-46235-000-000	PUB SAFETY-SALE OF EMS SUPPLIE	.00	.00	100.00	100.00	.0
15-00-46240-000-000	PUB SAFETY-PUBLIC HWY CHARGES	.00	.00	20,000.00	20,000.00	.0
15-00-46250-000-000	PUB SAFETY-AHA CLASS REGIS FEE	.00	2,525.00	2,300.00	( 225.00)	109.8
	TOTAL PUBLIC CHARGES FOR SERVI	85,080.61	460,895.77	1,166,800.00	705,904.23	39.5
<u>INTERGOVT CHARGES FOR SERVICE</u>						
15-00-47317-581-000	INTERGOVT-TOWN/MARATHON	.00	.00	30,000.00	30,000.00	.0
15-00-47318-581-000	INTERGOVT-TOWN/RIB MOUNTAIN	.00	133,180.00	266,360.00	133,180.00	50.0
15-00-47319-581-000	INTERGOVT-TOWN/WESTON	.00	.00	30,000.00	30,000.00	.0
15-00-47320-581-000	INTERGOVT-VILLAGE OF WESTON	.00	277,465.00	554,930.00	277,465.00	50.0
15-00-47323-000-000	INTERGOVT-TOWNS/FIRE SERVICES	.00	.00	27,950.00	27,950.00	.0
15-00-47324-000-000	INTERGOVT-TOWNS/EMS SERVICES	.00	42,919.50	81,097.00	38,177.50	52.9
	TOTAL INTERGOVT CHARGES FOR S	.00	453,564.50	990,337.00	536,772.50	45.8
<u>MISCELLANEOUS REVENUE</u>						
15-00-48110-001-000	INTEREST - INVESTMENTS	.00	39.73	150.00	110.27	26.5
15-00-48302-001-000	SALE OF EQUIPMENT-FIRE	.00	4,500.00	1,000.00	( 3,500.00)	450.0
15-00-48302-002-000	SALE OF EQUIPMENT-EMS	.00	.00	1,000.00	1,000.00	.0
15-00-48440-000-000	INS RECOVERIES-EQUIP/PROP	.00	.00	910.00	910.00	.0
15-00-48510-000-000	CONTRIBUTIONS-FIREMEN'S DONAT	.00	500.00	500.00	.00	100.0
15-00-48511-000-000	CONTRIBUTIONS-EMS DIVISION	.00	500.00	500.00	.00	100.0
15-00-48512-000-000	CONTRIBUTIONS-ANTIQUE FIRETRU	.00	.00	10.00	10.00	.0
15-00-48520-000-000	CONTRIBUTIONS-LIFE RUN	.00	.00	1,400.00	1,400.00	.0
15-00-48700-000-000	MISC OTHER REV-UNBUDGETED	.00	.00	100.00	100.00	.0
	TOTAL MISCELLANEOUS REVENUE	.00	5,539.73	5,570.00	30.27	99.5



SOUTH AREA FIRE & EMERGENCY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2016

GENERAL FUND - SAFER

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
TOTAL FUND REVENUE	85,080.61	920,000.00	2,173,707.00	1,253,707.00	42.3

SOUTH AREA FIRE & EMERGENCY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2016

GENERAL FUND - SAFER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
FIRE DEPARTMENT-OPERATIONS					
15-02-52200-105-000 SALARIES - FIRE COMMISSION	.00	.00	1,500.00	1,500.00	.0
15-02-52200-110-000 SALARIES-REGULAR	931.97	10,342.15	76,339.00	65,996.85	13.6
15-02-52200-120-000 HOURLY WAGES-REGULAR	4,700.82	28,714.91	51,003.00	22,288.09	56.3
15-02-52200-122-000 HOURLY WAGES-OVERTIME	148.73	148.73	.00	( 148.73)	.0
15-02-52200-125-000 TEMPORARY WAGES-REGULAR/POC'	985.84	11,517.08	46,862.00	35,344.92	24.6
15-02-52200-126-000 TEMPORARY WAGES-OVERTIME	.00	.00	202.00	202.00	.0
15-02-52200-128-000 TEMPORARY WAGES-3RD SHIFT PAY	.00	65.25	13,949.00	13,883.75	.5
15-02-52200-134-000 HOLIDAY PAY	516.80	842.95	3,774.00	2,931.05	22.3
15-02-52200-135-000 DRILL PAY-FIRE	101.40	4,633.71	29,437.00	24,803.29	15.7
15-02-52200-139-000 SPECIAL EVENTS PAY-FIRE	51.40	51.40	.00	( 51.40)	.0
15-02-52200-141-000 TRAIN/EDUCATION PAY-FIRE	.00	112.50	.00	( 112.50)	.0
15-02-52200-151-000 SOCIAL SECURITY	547.07	4,009.59	17,064.00	13,054.41	23.5
15-02-52200-152-000 RETIREMENT-EMPLOYER SHARE	597.71	3,819.06	12,284.00	8,464.94	31.1
15-02-52200-154-000 HEALTH INSURANCE	1,000.64	7,160.94	18,477.00	11,316.06	38.8
15-02-52200-155-000 LIFE INSURANCE	4.30	45.46	157.00	111.54	29.0
15-02-52200-156-000 WORKER'S COMP INSURANCE	.00	2,334.45	10,948.00	8,613.55	21.3
15-02-52200-157-000 EMPLOYEE EDUCATION & TRAINING	.00	1,065.45	750.00	( 315.45)	142.1
15-02-52200-164-000 EMPLOYEE HEALTH TESTS	.00	33.15	.00	( 33.15)	.0
15-02-52200-166-000 ACCIDENT/HEALTH/DEATH-INS	.00	628.35	675.00	46.65	93.1
15-02-52200-167-000 INCOME CONTINUATION INSURANCE	.00	.00	568.00	568.00	.0
15-02-52200-212-000 LEGAL SERVICES	34.20	1,151.10	1,500.00	348.90	76.7
15-02-52200-213-000 AUDITING/HR/PAYROLL	.00	.00	750.00	750.00	.0
15-02-52200-214-000 DATA CENTER FEES-FIRE SOFTWARE	.00	2,594.00	1,500.00	( 1,094.00)	172.9
15-02-52200-221-000 WATER/SEWER/STORMWATER	51.00	230.63	1,200.00	969.37	19.2
15-02-52200-222-000 ELECTRICITY	390.37	579.68	3,900.00	3,320.32	14.9
15-02-52200-224-000 NATURAL GAS	79.27	664.75	2,250.00	1,585.25	29.5
15-02-52200-225-000 TELEPHONE	145.81	482.28	.00	( 482.28)	.0
15-02-52200-241-000 REPAIRS/MAINT-MOTOR VEHICLES	4,874.48	13,759.84	25,000.00	11,240.16	55.0
15-02-52200-242-000 REPAIRS/MAINT-OTHER MACHINERY	.00	5,809.27	5,000.00	( 809.27)	116.2
15-02-52200-247-000 REPAIRS/MAINT-BUILDINGS	239.57	816.30	900.00	83.70	90.7
15-02-52200-249-000 REPAIRS/MAINT-SUNDRY REPAIRS	3.22	3.22	.00	( 3.22)	.0
15-02-52200-278-000 RADIO MAINT/REPAIR SERVICES	565.00	565.00	375.00	( 190.00)	150.7
15-02-52200-280-000 COPIER LEASE/MAINT.	.00	163.05	105.00	( 58.05)	155.3
15-02-52200-284-000 INTERNET/EMAIL/WEBSITE SERVICE	.00	222.83	750.00	527.17	29.7
15-02-52200-290-000 OTHER OUTSIDE CONTRACTED SER	18.75	197.82	.00	( 197.82)	.0
15-02-52200-297-000 REFUSE COLLECTION SERVICES	16.47	82.35	225.00	142.65	36.6
15-02-52200-310-000 OFFICE SUPPLIES	.00	18.45	900.00	881.55	2.1
15-02-52200-311-000 POSTAGE & BOX RENTAL	.00	.00	75.00	75.00	.0
15-02-52200-312-000 OUTSIDE PRINTING/STATIONERY &	17.55	109.14	150.00	40.86	72.8
15-02-52200-317-000 BANK CHARGES/IRS FEES	.00	20.00	.00	( 20.00)	.0
15-02-52200-324-000 MEMBERSHIP DUES	.00	.00	375.00	375.00	.0
15-02-52200-325-000 REGISTRATION FEES/TUITION	.00	2,075.00	3,750.00	1,675.00	55.3
15-02-52200-334-000 COMMERCIAL TRAVEL EXPENSES	.00	.00	203.00	203.00	.0
15-02-52200-335-000 MEETING EXPENSES	.00	49.36	75.00	25.64	65.8
15-02-52200-336-000 LODGING	.00	.00	375.00	375.00	.0
15-02-52200-340-000 OPERATING SUPPLIES-LINE OPERAT	257.36	4,330.63	27,500.00	23,169.37	15.8
15-02-52200-344-000 OPERATING SUPPLIES-JANITORIAL/	31.44	231.70	540.00	308.30	42.9
15-02-52200-346-000 OPERATING SUPPLIES-CLOTHING/UN	30.30	338.83	960.00	621.17	35.3
15-02-52200-346-001 UNIFORMS-FINKE	.00	.00	90.00	90.00	.0
15-02-52200-346-002 UNIFORMS-SAVAGE	.00	.00	90.00	90.00	.0
15-02-52200-346-003 UNIFORMS-BECHEL	.00	.00	90.00	90.00	.0
15-02-52200-346-004 UNIFORMS-HIERONIMUS	.00	.00	90.00	90.00	.0

SOUTH AREA FIRE & EMERGENCY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2016

GENERAL FUND - SAFER

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
15-02-52200-346-005	UNIFORMS-LAUER	.00	.00	90.00	90.00	.0
15-02-52200-346-006	UNIFORMS-LECH	.00	39.74	90.00	50.26	44.2
15-02-52200-346-007	UNIFORMS-MCBAIN	.00	.00	90.00	90.00	.0
15-02-52200-346-008	UNIFORMS-SCHLAGEL	.00	27.75	90.00	62.25	30.8
15-02-52200-346-009	UNIFORMS-CHRISTIANSEN	.00	14.98	90.00	75.02	16.6
15-02-52200-346-010	UNIFORMS-LANG	4.80	4.80	90.00	85.20	5.3
15-02-52200-351-000	REPAIR/MAINT SUPPLIES-GASOLINE	1,137.23	1,819.82	5,250.00	3,430.18	34.7
15-02-52200-386-000	OTHER SUPPLIES-COMPUTER SOFT	.00	.00	375.00	375.00	.0
15-02-52200-392-000	OTHER SUPPLIES-AMBULANCE/EMS	.00	768.94	.00	( 768.94)	.0
15-02-52200-512-000	INSURANCE-VEHICLES/EQUIPMENT	.00	6,939.52	2,500.00	( 4,439.52)	277.6
15-02-52200-513-000	INSURANCE-PUBLIC LIABILITY	.00	288.52	1,000.00	711.48	28.9
15-02-52200-519-000	INSURANCE-OTHER	.00	43.20	50.00	6.80	86.4
15-02-52200-804-000	CAPITAL EQUIP-COMMUN EQUIPMEN	.00	.00	750.00	750.00	.0
	TOTAL FIRE DEPARTMENT-OPERATIO	17,483.50	119,967.63	373,172.00	253,204.37	32.2
	<u>FIRE DONATIONS PROGRAM</u>					
15-02-52201-390-000	OTHER SUPPLIES-ALL OTHER SUPPL	.00	.00	1,150.00	1,150.00	.0
	TOTAL FIRE DONATIONS PROGRAM	.00	.00	1,150.00	1,150.00	.0

SOUTH AREA FIRE & EMERGENCY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2016

GENERAL FUND - SAFER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AMBULANCE/EMS-OPERATIONS</u>					
15-02-52300-105-000 SALARIES - FIRE COMMISSION	.00	.00	1,500.00	1,500.00	.0
15-02-52300-110-000 SALARIES-REGULAR	5,281.13	58,605.16	175,070.00	116,464.84	33.5
15-02-52300-120-000 HOURLY WAGES-REGULAR	13,405.79	149,484.90	289,018.00	139,533.10	51.7
15-02-52300-122-000 HOURLY WAGES-OVERTIME	842.83	842.83	.00	( 842.83)	.0
15-02-52300-125-000 TEMPORARY WAGES-REGULAR/POC'	16,350.07	216,053.93	485,476.00	269,422.07	44.5
15-02-52300-126-000 TEMPORARY WAGES-OVERTIME	.00	.00	6,870.00	6,870.00	.0
15-02-52300-128-000 TEMPORARY WAGES-3RD SHIFT PAY	3,766.40	41,518.01	86,058.00	44,539.99	48.2
15-02-52300-134-000 HOLIDAY PAY	2,928.48	5,446.75	13,574.00	8,127.25	40.1
15-02-52300-135-000 DRILL PAY-EMS	218.00	5,174.87	10,950.00	5,775.13	47.3
15-02-52300-136-000 INTERFACILITY PAY	2,757.09	23,729.28	65,180.00	41,450.72	36.4
15-02-52300-138-000 TEMPORARY WAGES-STANDBY DUTY	1,504.84	22,230.95	6,600.00	( 15,630.95)	336.8
15-02-52300-139-000 SPECIAL EVENTS PAY-EMS	340.14	3,946.22	12,000.00	8,053.78	32.9
15-02-52300-141-000 TRAIN/EDUCATION PAY-EMS	150.00	1,837.50	.00	( 1,837.50)	.0
15-02-52300-151-000 SOCIAL SECURITY	3,558.99	39,862.64	88,151.00	48,288.36	45.2
15-02-52300-152-000 RETIREMENT-EMPLOYER SHARE	2,131.27	20,385.27	45,171.00	24,785.73	45.1
15-02-52300-154-000 HEALTH INSURANCE	3,501.50	38,407.96	104,690.00	66,282.04	36.7
15-02-52300-155-000 LIFE INSURANCE	18.59	252.32	889.00	636.68	28.4
15-02-52300-156-000 WORKER'S COMP INSURANCE	.00	13,228.55	56,854.00	43,625.45	23.3
15-02-52300-157-000 EMPLOYEE EDUCATION & TRAINING	.00	1,188.01	4,250.00	3,061.99	28.0
15-02-52300-164-000 EMPLOYEE HEALTH TESTS	.00	187.85	.00	( 187.85)	.0
15-02-52300-166-000 ACCIDENT/HEALTH/DEATH INS	.00	3,560.65	3,700.00	139.35	96.2
15-02-52300-167-000 INCOME CONTINUATION INSURANCE	.00	.00	3,216.00	3,216.00	.0
15-02-52300-212-000 LEGAL SERVICES	193.80	6,522.90	8,500.00	1,977.10	76.7
15-02-52300-213-000 AUDITING/HR/PAYROLL	.00	.00	4,200.00	4,200.00	.0
15-02-52300-214-000 DATA CENTER FEES-FIRE SOFTWARE	5,263.20	7,988.20	8,500.00	511.80	94.0
15-02-52300-221-000 WATER/SEWER/STORMWATER	289.00	1,306.93	6,800.00	5,493.07	19.2
15-02-52300-222-000 ELECTRICITY	2,212.18	8,912.04	22,100.00	13,187.96	40.3
15-02-52300-224-000 NATURAL GAS	449.17	3,766.94	12,750.00	8,983.06	29.5
15-02-52300-225-000 TELEPHONE	826.22	3,506.39	.00	( 3,506.39)	.0
15-02-52300-241-000 REPAIRS/MAINT-MOTOR VEHICLES	5,521.05	14,518.82	20,000.00	5,481.18	72.6
15-02-52300-242-000 REPAIRS/MAINT-OTHER MACHINERY	.00	297.47	7,500.00	7,202.53	4.0
15-02-52300-247-000 REPAIRS/MAINT-BUILDINGS	125.00	2,582.38	5,100.00	2,517.62	50.6
15-02-52300-249-000 REPAIRS/MAINT-SUNDRY REPAIRS	18.23	18.23	.00	( 18.23)	.0
15-02-52300-278-000 RADIO MAINT/REPAIR SERVICES	1,212.09	1,212.09	2,125.00	912.91	57.0
15-02-52300-280-000 COPIER LEASE/MAINT.	.00	923.95	595.00	( 328.95)	155.3
15-02-52300-284-000 INTERNET/EMAIL/WEBSITE SERVICE	.00	1,262.72	4,250.00	2,987.28	29.7
15-02-52300-290-000 OTHER OUTSIDE CONTRACTED SER	106.25	20,203.63	70,000.00	49,796.37	28.9
15-02-52300-297-000 REFUSE COLLECTION SERVICES	93.35	466.75	1,275.00	808.25	36.6
15-02-52300-310-000 OFFICE SUPPLIES	.00	246.42	5,100.00	4,853.58	4.8
15-02-52300-311-000 POSTAGE & BOX RENTAL	.00	.00	425.00	425.00	.0
15-02-52300-312-000 OUTSIDE PRINTING/STATIONERY &	99.45	271.36	850.00	578.64	31.9
15-02-52300-314-000 SMALL EQUIPMENT	547.74	547.74	.00	( 547.74)	.0
15-02-52300-317-000 BANK CHARGES/IRS FEES	.00	113.31	.00	( 113.31)	.0
15-02-52300-324-000 MEMBERSHIP DUES	.00	.00	2,125.00	2,125.00	.0
15-02-52300-325-000 REGISTRATION FEES/TUITION	180.00	8,624.77	21,250.00	12,625.23	40.6
15-02-52300-334-000 COMMERCIAL TRAVEL EXPENSES	.00	33.81	1,148.00	1,114.19	3.0
15-02-52300-335-000 MEETING EXPENSES	.00	48.42	425.00	376.58	11.4
15-02-52300-336-000 LODGING	.00	.00	2,125.00	2,125.00	.0
15-02-52300-340-000 OPERATING SUPPLIES-LINE OPERAT	35.25	530.68	.00	( 530.68)	.0
15-02-52300-344-000 OPERATING SUPPLIES-JANITORIAL/	178.18	1,680.43	3,060.00	1,379.57	54.9
15-02-52300-346-000 OPERATING SUPPLIES-CLOTHING/UN	171.66	3,548.25	5,440.00	1,891.75	65.2
15-02-52300-346-001 UNIFORMS-FINKE	.00	.00	510.00	510.00	.0

SOUTH AREA FIRE & EMERGENCY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2016

GENERAL FUND - SAFER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
15-02-52300-346-002 UNIFORMS-SAVAGE	.00	.00	510.00	510.00	.0
15-02-52300-346-003 UNIFORMS-BEHEL	.00	.00	510.00	510.00	.0
15-02-52300-346-004 UNIFORMS-HIERONIMUS	.00	.00	510.00	510.00	.0
15-02-52300-346-005 UNIFORMS-LAUER	.00	.00	510.00	510.00	.0
15-02-52300-346-006 UNIFORMS-LECH	.00	225.13	510.00	284.87	44.1
15-02-52300-346-007 UNIFORMS-MCBAIN	.00	463.02	510.00	46.98	90.8
15-02-52300-346-008 UNIFORMS-SCHLAGEL	.00	157.22	510.00	352.78	30.8
15-02-52300-346-009 UNIFORMS-CHRISTIANSEN	.00	84.92	510.00	425.08	16.7
15-02-52300-346-010 UNIFORMS-LANG	27.19	27.19	510.00	482.81	5.3
15-02-52300-351-000 REPAIR/MAINT SUPPLIES-GASOLINE	4,228.07	8,186.56	29,750.00	21,563.44	27.5
15-02-52300-352-000 REPAIR/MAINT SUPPLIES-MOTOR VE	3,749.00	3,749.00	.00	( 3,749.00)	.0
15-02-52300-355-000 RPR/MAINT SUPPLIES-PLUMBING/EL	.00	8.00	.00	( 8.00)	.0
15-02-52300-386-000 OTHER SUPPLIES-COMPUTER SOFT	.00	.00	2,125.00	2,125.00	.0
15-02-52300-390-000 OTHER SUPPLIES-ALL OTHER SUPPL	.00	14,711.46	.00	( 14,711.46)	.0
15-02-52300-392-000 OTHER SUPPLIES-AMBULANCE/EMS	12,243.60	33,560.60	60,000.00	26,439.40	55.9
15-02-52300-512-000 INSURANCE-VEHICLES/EQUIPMENT	.00	3,768.96	15,000.00	11,231.04	25.1
15-02-52300-513-000 INSURANCE-PUBLIC LIABILITY	.00	1,635.00	5,000.00	3,365.00	32.7
15-02-52300-519-000 INSURANCE-OTHER	.00	244.80	250.00	5.20	97.9
15-02-52300-804-000 CAPITAL EQUIP-COMMUN EQUIPMEN	.00	.00	4,250.00	4,250.00	.0
<b>TOTAL AMBULANCE/EMS-OPERATION</b>	<b>94,524.80</b>	<b>801,900.14</b>	<b>1,796,335.00</b>	<b>994,434.86</b>	<b>44.6</b>
<b>EMS DONATIONS PROGRAM</b>					
15-02-52305-290-000 OUTSIDE CONTRACTED SERVICES	.00	.00	300.00	300.00	.0
15-02-52305-312-000 OUTSIDE PRINTING	.00	.00	200.00	200.00	.0
15-02-52305-390-000 OTHER SUPPLIES-ALL OTHER SUPPL	.00	.00	500.00	500.00	.0
<b>TOTAL EMS DONATIONS PROGRAM</b>	<b>.00</b>	<b>.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>.0</b>
<b>AMER HEART ASSC-TRAINING CLASS</b>					
15-02-52310-141-000 TRAINING INSTRUCTOR PAY	.00	.00	1,100.00	1,100.00	.0
15-02-52310-348-000 OPERATING SUPPLIES-EDUCATIONA	.00	.00	950.00	950.00	.0
<b>TOTAL AMER HEART ASSC-TRAINING</b>	<b>.00</b>	<b>.00</b>	<b>2,050.00</b>	<b>2,050.00</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>112,008.30</b>	<b>921,867.77</b>	<b>2,173,707.00</b>	<b>1,251,839.23</b>	<b>42.4</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 26,927.69)</b>	<b>( 1,867.77)</b>	<b>.00</b>	<b>1,867.77</b>	<b>.0</b>

SOUTH AREA FIRE & EMERGENCY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2016

CIP  
BUDGET

CAPITAL EQUIPMENT FUND - SAFER

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>INTERGOVT CHARGES FOR SERVICE</u>						
16-00-47318-581-000	INTERGOVT-TOWN/RIB MOUNTAIN	.00	293,670.00	293,670.00	.00	100.0
16-00-47320-581-000	INTERGOVT-VILLAGE OF WESTON	.00	178,268.00	611,830.00	433,562.00	29.1
TOTAL INTERGOVT CHARGES FOR S		.00	471,938.00	905,500.00	433,562.00	52.1
TOTAL FUND REVENUE		.00	471,938.00	905,500.00	433,562.00	52.1

SOUTH AREA FIRE & EMERGENCY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2016

CIP  
BUDGET

CAPITAL EQUIPMENT FUND - SAFER

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE - CAPITAL EQUIPMENT</u>						
16-02-57220-803-000	CAPITAL EQUIP-FIRE EQUIPMENT	.00	.00	16,500.00	16,500.00	.0
16-02-57220-808-000	CAPITAL EQUIP-COMP SOFTWARE	.00	357.58	.00	( 357.58)	.0
16-02-57220-809-000	CAPITAL EQUIP-COMP HARDWARE	226.62	3,135.24	3,750.00	614.76	83.6
16-02-57220-811-000	CAPITAL EQUIP-AUTOMOTIVE EQUIP	.00	63,324.86	64,000.00	675.14	99.0
16-02-57220-814-000	CAPITAL EQUIP-HEAVY MOTORIZED	.00	.00	650,000.00	650,000.00	.0
	<b>TOTAL FIRE - CAPITAL EQUIPMENT</b>	<b>226.62</b>	<b>66,817.68</b>	<b>734,250.00</b>	<b>667,432.32</b>	<b>9.1</b>
<u>EMS - CAPITAL EQUIPMENT</u>						
16-02-57230-808-000	CAPITAL EQUIP-COMP SOFTWARE	.00	2,026.27	.00	( 2,026.27)	.0
16-02-57230-809-000	CAPITAL EQUIP-COMP HARDWARE	1,284.20	17,766.46	21,250.00	3,483.54	83.6
16-02-57230-811-000	CAPITAL EQUIP-AUTOMOTIVE EQUIP	.00	1,510.00	.00	( 1,510.00)	.0
16-02-57230-814-000	CAPITAL EQUIP-HEAVY MOTORIZED	.00	.00	150,000.00	150,000.00	.0
	<b>TOTAL EMS - CAPITAL EQUIPMENT</b>	<b>1,284.20</b>	<b>21,302.73</b>	<b>171,250.00</b>	<b>149,947.27</b>	<b>12.4</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>1,510.82</b>	<b>88,120.41</b>	<b>905,500.00</b>	<b>817,379.59</b>	<b>9.7</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 1,510.82)</b>	<b>383,817.59</b>	<b>.00</b>	<b>( 383,817.59)</b>	<b>.0</b>